

*The HBA of Raleigh-Wake County is pleased to offer all three courses required for the CAPS designation. You may use this form to sign up for all three courses or only the course(s) you need for your CAPS designation.*

**Marketing & Communication  
Strategies for Aging and  
Accessibility (CAPS I)  
April 7, 2010**

**Fee: \$190 for NAHB members  
\$250 for non-members**

Millions of Americans are living longer and more active lives. And with their changing lifestyles, maturing Americans are also looking to revitalize their home environments. Identifying these opportunities and developing the skill to interact with 50+ customers can help you grow your business dramatically. Learn best practices in communicating and interacting with this exciting and evolving population, and take advantage of one of the fastest growing market segments in remodeling and related industries.

Designation Credit: CAPS.  
Continuing Ed Credit: CGA, CGB, CGP, CGR, GMB, GMR, CSP, MCSP, CMP, MIRM

**Design/Build Solutions  
for Aging and Accessibility  
(CAPS II)  
April 8, 2010**

**Fee: \$190 for NAHB members  
\$250 for non-members**

The maturing of the Baby Boomer population of the US is a huge opportunity for those in the building industry. This Certified Aging in Place Specialist (CAPS) course will help you understand the guidelines and requirements of accessibility, the importance of doing an assessment with input from occupational and physical therapists as well as qualified health care professionals and the significance of good design in making modifications that can transform a house into a safe, attractive and comfortable home for life.

Designation Credit: CAPS  
Continuing Ed Credit: CGA, CGB, CGP, CGR, GMB, GMR, CSP, MCSP, CMP, MIRM

**Business Management for  
Building Professionals  
April 9, 2010**

**Fee: \$190 for NAHB members  
\$250 for non-members**

This course provides you with a foundation in best business practices. These methods are employed by industry leaders, and they are equally valuable to smaller businesses. Topics include planning, organizing, staffing/directing, and controlling.

Designation Credit: CAPS, CGA, CGB, CGP, CGR, MCSP  
Continuing Ed Credit: CAPS, CGA, CGB, CGP, CGR, GMB, GMR, CSP, MCSP, CMP, MIRM

**All courses will be held at the HBA  
office, 5580 Centerview Dr #115,  
Raleigh, NC 27606,  
from 8:30am – 5:00pm.**

**Instructor for all classes is Bill  
Reaves, CAPS, CGP.**

Register me for : Amt Due: \_\_\_\_\_  
\_\_\_ CAPS I Apr 7 \_\_\_ CAPS II Apr 8 \_\_\_ BUS MGMT Apr 9

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Method of Pmt: \_\_\_ Check \_\_\_ Master Chg/VISA

MC/VISA #: \_\_\_\_\_

Exp Date \_\_\_\_\_

V# (3 digit # on back of card): \_\_\_\_\_

Billing Street Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

*Fee must be paid in advance. You must cancel no later than 5:00pm Thurs, April 1 in order to receive a refund. Any cancellation after that date (or no-shows) will be charged the full amount of the class.*

For more information, contact Judy @ (919) 232-5882.

Fax to: (919) 233-2036.

***THIS IS YOUR INVOICE.***