



2019 ENTRY INFORMATION

Official 2019 Parade of Homes Dates:
September 28-29
October 4-6
October 11-13



The 2019 Parade of Homes Committee is working hard to make sure the 54th Annual Parade of Homes is the best ever! Enclosed is the information you will need to complete your entry in the 2019 Parade of Homes. To qualify for the entry deadline you choose, your **completed entry** plus payment must be returned either via email, fax, or in person to the HBA office, 5580 Centerview Drive, Suite #115 in Raleigh before 5:00pm on the deadline date.

Be sure to review the deadline schedule carefully:

Early Bird Deadline:	Wednesday, April 24th
Regular Deadline:	Wednesday, May 22nd
Late Deadline:	Wednesday, June 19th
Just Gotta Be Deadline:	Tuesday, July 9th

If your entry is received under the Early Bird Deadline, your home may be selected to receive special emphasis in early marketing efforts. Renderings will be an upgraded **photo realistic style** in full color still using the Color Selection Sheet included in this packet.

If any changes need to be made to your entry (whether pulling the entry or switching to a different house), please review paragraph 9 of the Builder Contract carefully and notify the HBA of any entry changes immediately.

We will promote your entries to the REALTORS®, and encourage them to visit your Parade homes on the Fridays of the Parade when all the homes are open and traffic is typically the lightest.

Accurate information is essential — especially contact info, telephone numbers and e-mail addresses — so that the information in the publications is correct. **Note: most HBA communication with the Parade builders is via e-mail so be sure we have your correct e-mail address.**

The Parade of Homes Committee looks forward to working with you!

Questions? Call Jaclyn Parks at (919) 232-5884 or e-mail jparks@hbawake.com.



QUICK REFERENCE: IMPORTANT PARADE DATES AND DEADLINES

APRIL 2019

Wednesday, April 24 Early Bird Deadline

MAY 2019

Wednesday, May 22 Regular Deadline

JUNE 2019

Wednesday, June 19 Late Deadline ****Last entry deadline for Foundation Club entries****

Proofs of your Parade book page will begin to be emailed for approval

JULY 2019

Tuesday, July 9 Just Gotta Be Deadline
Thursday, July 11 Deadline for additional Parade forms: Copyright Form, Certified Price Form
Last day to withdraw from the Parade of Homes and book for a partial refund

AUGUST 2019

Friday, August 16 Deadline for Urgent Form (this will be emailed to you separately after all entry deadlines)

Early August Parade book finalized and sent to printer

SEPTEMBER 2019

Friday, September 6 Last day to update Certified Price for judging
Monday, September 23 Builder Picnic with BMC – pick up all signs and books! Additional information and details on the picnic will be emailed to builders.
Friday, September 27 JUDGING DAY! Homes must be ready by 8:30am
September 28 - 29 Opening Weekend! Parade Homes open 12pm-5pm

OCTOBER 2019

Friday, October 4 – Sunday, October 6 Parade Homes open 12pm-5pm
Monday, October 7 Parade of Homes Gala – Reynolds Coliseum
Friday, October 11 – Sunday, October 13 Parade Homes open 12pm-5pm

In order to constitute a complete entry, you must turn the following in by the entry deadline date. If your entry is submitted incomplete and missing materials are not received by the next deadline, you will be invoiced for the price difference in deadline fees.

- Completed Entry form, Builder Contract, Amenities & Facts form, and Color Selection sheet
- Method of Payment: check, Visa or Master Card
- Certificate of Liability from your Insurance company (you must contact your insurance company to have them send us this paperwork)
- Provide front elevation and up to 3 floor plans electronically or on disk - **clean copy of original pdf straight from CAD.** We cannot accept scanned photos, jpgs, large paper copies of original blueprints



Entry # _____

Date: _____

54th ANNUAL PARADE OF HOMES ENTRY FORM

Fill in all blanks. **This form must be complete.**

Note: if any of this information changes during the Parade, let us know immediately!

PLEASE FILL IN THE FOLLOWING INFORMATION **EXACTLY** AS YOU WOULD LIKE IT TO APPEAR IN THE BOOK & ONLINE:

BUILDER INFORMATION

Building Company Name: _____

Company Phone Number: _____

Company Address: _____

City/State/Zip: _____

Company Website: _____

Company Contact E-mail: _____

MARKETING COMPANY INFORMATION

Marketing Company Name: _____

Marketing Company Contact Name: _____

Marketing Company Phone Number: _____

Marketing Company Email: _____

House Plan Designer (“©” will be inserted in book) _____

Who would you like to be the main contact for this Parade of Homes entry?

All correspondence regarding the 2019 Parade of Homes will be directed to this contact person, but their information will NOT be printed in the book or online. It is important that this person be able to respond to questions and requests as needed.

Contact Name: _____

Contact Cell (mandatory): _____

Contact E-mail: _____



Entry # _____

Date: _____

PARADE OF HOMES BUILDER CONTRACT

Read the following **Rules and Regulations** carefully. If you can agree with and will adhere to them, and will be a Builder Member of the Home Builders Association of Raleigh-Wake County (HBA) as of the date of this contract and continuing through the 2019 Parade of Homes, please sign below: Note: once this signed contract is accepted by the HBA, the contract becomes binding and the home is considered an "Entry" and is subject to the rules outlined in this paperwork.

By signing below I confirm that I have read and understand the rules below.

Name of Builder (Printed): _____ Date: _____

Signature of Builder: _____ Company Name: _____

This contract is an application by the above to enter a home in the 2019 Parade of Homes to be held September 28-29, October 4-6, & 11-13, 2019. In consideration of the HBA accepting this entry and providing services in conjunction with the Parade, the Builder agrees to and is bound by the following:

Rules & Regulations

- New Home Specifications.** The home I am entering in the 2019 Parade of Homes:

 - is a new home. Construction (footings poured) on this home began after July 1, 2017. A copy of the building permit will be required in case of dispute. Request for exceptions must be made in writing to the Parade Executive Committee before the entry deadline;
 - has not previously been occupied and will not be occupied before or during the Parade;
 - has never been in any previous Parade of Homes in order to be judged or;
 - has been in the **prior year's** Parade of Homes, but I understand that **repeat entries will not be judged**;
 - is located within the boundaries of **WAKE COUNTY**. Entries in surrounding counties may be accepted in the Raleigh-Wake Co Parade under certain conditions – you must contact the HBA for additional steps, depending on the county. Only Wake County entries will be judged;
 - will be open for the entire Parade of Homes event during ALL official Parade days and hours
 - will be available to the public without admission charge during ALL official Parade days and hours. I, or my representative, know that we are expected to be present during ALL official Parade days and hours.

Note: For these purposes, home is defined as "HOUSE AND LOT IN A RESIDENTIALLY ZONED AREA OR LOCATED ON A RESIDENTIAL ZONED PROPERTY AND SITUATED ON A PERMANENT FOUNDATION."
I understand that a furnished "model" is subject to the same rules and regulations that apply to other Parade entries.
- Fee Schedules.** Payment is due when entry is submitted. I agree to pay the entry fee corresponding to the deadline I choose below: *If payment does not accompany the original paperwork at the time of entry, the HBA may, in its sole discretion, extend the payment deadline for that entry to the next deadline. If it is not paid before the next deadline, then that entry will be charged the fee for the next deadline. If it is not paid before July 9, the entry will be pulled from the Parade. Builder must notify the HBA in writing requesting any payment exceptions. **Foundation Club entries must be submitted by the June 19 Late Deadline. Repeat Parade entries are not eligible for the Early Bird rate, unless the entry comes in through the Foundation Club.***

_____ April 24, 2019: Early Entry.....\$1600	_____ June 19, 2019: Late Entry\$2300
_____ May 22, 2019: Regular Entry.....\$1850	_____ July 9, 2019: Just Gotta Be in the Parade\$2900
- Entry Materials.** To qualify for each deadline, I understand the completed entry must be submitted to the HBA office via email, fax, or in person at **5580 Centerview Drive #115, Raleigh**, by 5:00pm on the date I select. **I understand that a partial submission may not be accepted or that I may be charged for the next deadline's entry rate.** A complete entry includes:

 - The Entry Form, Builder Contract, Amenities & Facts Form, & Color Selection Sheet
 - Entry fee at selected level.
 - Front elevation & floor plan – must be a **digital copy**. We cannot use paper copies of your blueprints. **Note: our illustrators need clean pdfs of the original copy straight from CAD.** I understand that changing elevation and floor plan after the entry has been submitted may result in a change of entry fee of \$350.
 - A copy of a Certificate of Liability from my insurance company

I understand that additional forms (Copyright Form, Certified Price Form, and Urgent Form) will be due to the HBA on their respective deadlines. **Failure to provide any of the above items to the HBA by the deadlines may result in additional deadline fees and my entry being pulled from judging and the Parade.**
- The HBA Provides.** For my entry fee, I understand that:

 - My Parade Home Information will be featured on www.hbawake.com and www.TriangleParadeofHomes.com
 - My entry will have a House Page in the Parade Book featuring elevation, up to 3 floor plans, directions and special features about my Parade home.
 - I will be given signage as outlined in the Signage Policy (bullet #12 below)
 - I will have Parade Books for distribution in my Parade home.
- Proof of House Page.** I understand that a proof of the information that will make up the House Page in the Parade Book will be **emailed** to me by the HBA. I will return the proof to the HBA **by the date specified with the proof**. If a signed proof is not returned by this date, the HBA and the Parade Committee have no obligation to contact me and any mistakes in the Parade publications are my sole responsibility and liability. I consent to the right of the Parade Committee to edit any information it deems inappropriate for publication in the Parade publications.
- Inspections.** I understand that Parade home sites may be inspected by the Parade Committee in July to determine potential for completion by show dates. If, at the time of site inspection, my site is still empty or my home is over 2,000 sq. ft. and is not in the framed and roofed stage, the Parade Committee is hereby authorized, at its discretion, to pull the home from the Parade. No refund will be given.
- Ready for Viewing.** I understand that "ready for viewing" is defined as: The exterior complete and primary "living areas" open for viewing with the front and side yards landscaped and the back yard in the final grade stage. The interior, exterior, driveways, sidewalks and garages will be safe and free from debris. I understand that the landscaping **MUST** be completed with a "finished look," to include shrubs or flowers. Plain dirt from the street to the house is not acceptable. Decorating the Parade home is strictly my decision and responsibility. I understand that my Parade house must have direct access from the street. The public must not be directed to my Parade house through a model home or sales office.

8. **The Parade, a Promotional Event.** I understand that:
- the Parade of Homes is a promotional event to spur the sale of new homes to the public. The event is free to the public. I also understand that communication (especially problems) with the Parade Committee and HBA staff is critical for the success of this promotional event.
 - the terms "Parade of Homes," "Parade" or the Parade of Homes logo may not be used by any entity (other than the HBA) in any form of promotion such as open houses, print or media advertising, news or feature articles in the print or media, etc. without the written consent of the HBA.
 - when a Parade entry is also used as a "show house" (i.e., charity event, *Southern Living*, *Extravaganza* house, etc.) written notification must be provided to the Parade of Homes Committee. All written, verbal and/or visual marketing promotions for the event must be approved by the Parade of Homes Committee and must state that the "show house" is a Parade entry. The Parade dates should be used. The logo may be used on any written and/or visual marketing promotions with the written consent of the Parade Committee.
9. **Withdrawal Deadlines.** I will notify the HBA in writing of withdrawal if my home is sold or will not meet the Ready for Viewing criteria (outlined in #7 above) by the opening time on the opening day of the Parade. Note: if house has not been started by July 9, builder must notify the HBA and the entry must be pulled from the Parade. The HBA will not order a sign for me and my entry will not appear in the Parade book. *(Note: If paperwork is submitted and accepted, then it is considered a valid entry and all Parade rules apply, including withdrawal/ refund rules below.)*
- **Refund if house is not going to be Ready for Viewing:** If I notify the HBA no later than 5:00pm on Thursday, July 11, 2019 that my home will not be complete, I understand that my home will be withdrawn from the book and the Parade, and I will receive a \$500 refund.
 - **Refund if house is sold:** If I notify the HBA no later than 5:00pm on Thursday July 11, 2019 that my home is sold, I understand that my home will be withdrawn from the book and the Parade, and I will receive a refund equal to 50% of my entry fee.
 - **Notification after July 11, 2019.** If I notify the HBA after July 11, 2019 that my home is either not complete or sold, I understand that my home will be pulled from judging but will be included in the book and the Parade, and I will not be entitled to a refund. The HBA will communicate withdrawal information to the Parade's website and mobile app.
10. **Penalties.** I understand that
- if my home is not ready as specified in #7 above and has not been withdrawn in writing, I may lose the privilege of entering future Parade of Homes.
 - If my home is not ready for judging as specified in #12a, and I did not notify the HBA in writing before judging day, I may be subject to a \$200 fine
11. **Signage Policy.** I understand that
- I will be given **ONE** large 4'x4' yard sign which must be placed in the front yard of my Parade home. I will be given **TWO** directional signs per entry – these directional signs are the **ONLY** official signs authorized for use. I understand and agree that I **MAY NOT** print my own signs utilizing the phrase "Parade of Homes" or the Parade of Homes logo. Note: For homes featured outside of Wake County, special signage may apply. Please contact the HBA.
 - If I sell my home after the final Parade Book deadline in August and it will not be available for viewing or it is "not complete," I must order appropriate signage from the HBA. This signage shall be posted across the face of the the 4x4 Parade sign that must be placed in the front yard of the Parade home. I agree to pay for any additional expenses incurred by the HBA for any public relations problems with my Parade home as approved by the Parade Committee.
 - No 4' X 4' Parade of Homes sign may be displayed after the Early Bird deadline of the following year's Parade.
 - I understand that if I use all or part of a Parade sign - including logo - to promote my own non-parade home during the Parade, I could be prohibited from entering future Parades
12. **The Awards Competition: Judging Policies**
- a) I understand that **Ready for Judging** is defined as: (1) the home must be "ready for viewing" as defined in item #7, (2) the flooring and carpeting installed, (3) final cleanup complete, and (4) the 4' X 4' yard sign placed in front of the entry. Builder will be subject to a fine of \$200 if a home is deemed not ready for judging and the builder did not notify the HBA in writing before judging day.
 - b) Price certification forms are due to the HBA by Thursday, July 11, 2019. For a home to be judged, the price must be published in all publications.
 - c) Prices of the homes for judging purposes must be *certified with honor*. The certified price must reflect the normal pricing methods that the Builder uses when determining fair market value. The price of the home **MUST** include the price of the lot (cannot be listed as \$0) and all amenities included in the final marketed sale price of the home. The price of the lot is separated out for the judges only as a basis for comparison.
 - d) Fully furnished model homes will be listed and judged at the "*as shown*" price which should be the price as if the home was being marketed for sale that day. There will also be a listing of the "*base*" price of the home.
 - e) The certified price of the home must be the same as the MLS listing. This price will be taken from the Price Certification Form. During judging and the Parade, all pricing literature – including the MLS listing - must match the Certified Price Form on file.
 - f) If the home is sold and buyer upgrades are installed prior to judging, but after the price was certified, the cost of the upgrades must be added to the certified price. It is not relevant if the home sells for less than the certified price.
 - g) Leading up to judging and during the Parade of Homes, if the entry is marketed for more than the certified price, this then could constitute "underpricing." This includes but is not limited to MLS listing, flyers for the homes and any advertising whatsoever. Such underpricing issues will be decided by the Parade of Homes Executive Committee.
 - h) Homes that are sold and are not available for viewing during the Parade will not be judged.
 - i) Out-of-town builders, individuals in the sale and marketing of new homes field, developers, etc. will judge the entries. The decision of the judges is final. The Parade of Homes Committee and the HBA have no influence or control in the judging.
 - j) The home must be complete, open and/or staffed from 8:30am until 6pm* on September 27th. *Note: in some cases, all the homes may not be judged by 6:00pm. Homes must be left open until judging is complete. If the home is locked, it will NOT be judged.
 - k) No one may be in the home during judging except the driver and the judges. If the home is not vacated upon request, the home will not be judged.
 - l) Any Gold, Silver or Bronze winner that is not open to the public during ALL official days and hours of the Parade will forfeit the award and/ or the privilege of participating in future Parades may be lost for as long as one year.
 - m) If an award winning entry is disqualified for any rule infraction, the builder will be responsible for reimbursing the HBA the cost of the disqualified winner plaques and signage and must return any plaques or signage to the HBA.
16. **Indemnification.** I do hereby certify that: The home to be placed in the 2019 Parade of Homes is the result of an original design, that I have obtained the legal rights to use the design from the copyright owner and to the design as represented in the structure, plans, specifications, and drawings for the home. I further represent that I have not pledged, assigned, or encumbered the rights to the design and that such design does not violate any copyright, property, or common-law rights of others. I hereby indemnify and hold harmless the HBA from any and all claims of third parties, including, but not limited to, copyright infringement or conversion, which may be asserted as a result of the inclusion of the home in the Parade or the inclusion of elevations or floor plans of the home in any publication of the HBA or in conjunction with the 2019 Parade of Homes. I agree to indemnify and hold the HBA harmless from and against all claims, losses, costs, damages, expenses and liabilities for bodily injury, death, or property damage, arising out of or in connection with any and all occurrences on or about the home, caused in whole or in part by the other. **I do further promise to have a liability insurance policy in effect covering the Parade Home during the time of the Parade and will provide a copy of a Certificate of Insurance to the HBA with the HBA and the Parade of Homes noted as "additional insured"**
17. **Acts of God.** In the event that an Act of God prevents performance by the HBA or builder, that failure of performance shall not constitute a breach of this Contract.

I have read and do hereby agree to abide by the **Rules and Regulations** as set forth herein above for the 2019 Parade of Homes by the Parade Committee and the HBA. I understand that failure to comply subjects me to forfeiture of any and all privileges (including becoming ineligible to participate in future Parades), and in the event of any misunderstanding of this contract, agree to accept the decisions of the Parade of Homes Executive Committee as final.

Builder Initials _____ **Date** _____



Entry # _____

Date: _____

2019 PARADE OF HOMES AMENITIES AND FACTS FORM

****This form must be filled out to be considered a complete entry. ****

Information in BOLD will appear in Parade Book.

1. **Name of House** _____

2. **Subdivision** _____ **Lot** _____

3. **Street Address of Entry** _____

4. **City** _____ **Zip** _____ **County**** _____

***If your entry is outside of Wake County, please contact the HBA for additional information. Additional steps are required for ALL out of county entries. Out of county entries are NOT judged unless exception is given by the Parade committee.*

5. **Heated SF:** _____ **Number of bedrooms:** _____ **Number of baths:** _____

6. **Directions to Parade House** from major thoroughfare. (Note: directions must go to your Parade house, not just to the neighborhood entrance or sales model! All directions to homes within a subdivision should be consistent.)

7. **Latitude:** _____ **Longitude:** _____

(Please provide accurate coordinates for your house, otherwise the book and online maps could be incorrect)

8. Would you like your entry judged? **YES** _____ **NO** _____

9. Judging Day Contact: Name: _____ Cell phone #: _____

(Note: contact must be available for emergencies regarding parade home between 8:00 am – 7:00 pm during judging.)

10. **Is this a model home?** **Yes** _____ **No** _____ **Is this a repeat Parade entry?** **YES** _____ **NO** _____

11. Check here if this entry is handicap accessible _____

12. Check here if this entry is HERS rated _____ Projected HERS Score: _____

13. Will this home be entered in another Parade of Homes? **No** _____ **Yes** _____ Which one: _____

14. **Special Features:** List up to 10 special features, 30 characters each. (Note: special features will be listed as bullets in the book. Limit each line to **30 characters or less** and do not carry one line over into the next.) Bullets over 30 characters will be shortened at the discretion of the Parade Committee

(1) _____ (6) _____

(2) _____ (7) _____

(3) _____ (8) _____

(4) _____ (9) _____

(5) _____ (10) _____



Entry # _____

Date: _____

2019 PARADE OF HOMES ACCOUNTING SUMMARY

Building Co: _____

House Name _____

Entry Fee:

_____ Early Entry (deadline: 4/24/19)	\$1,600	
_____ Regular Entry (deadline: 5/22/19)	\$1,850	
_____ Late Entry (deadline: 6/19/19)	\$2,300	
_____ Just Gotta Be Entry (deadline: 7/9/19)	\$2,900	
_____ Foundation Club Entry (<i>Accepted through Late Deadline only</i>)		
_____ Switched entry/ new graphics	\$350	\$ _____
_____ Entry Picture Plaque	\$50	\$ _____
<i>For judged entries only. Plaque not included with Foundation Club entries but may be ordered separately for \$50.</i>		
Total Due:		\$ _____

THE FOLLOWING ITEMS MUST BE INCLUDED WITH YOUR ENTRY PAPERWORK:

**** If your entry is submitted incomplete and missing materials are not received by the next deadline, you will be invoiced for the price difference in deadline fees.**

- | | |
|--|---|
| <input type="checkbox"/> Completed Entry Form | <input type="checkbox"/> Color Selection Sheet |
| <input type="checkbox"/> Signed Builder Contract | <input type="checkbox"/> Elevation & Floor Plans |
| <input type="checkbox"/> Amenities & Facts Form | <input type="checkbox"/> Builder's Certificate of Insurance |

*Note! **Payment is due when entry is submitted.** If payment does not accompany the original paperwork at the time of entry due to extenuating circumstances, the HBA may extend the payment deadline for that entry to the next deadline. If it is not paid before the next deadline, then that entry will be charged the fee for the next deadline. If it is not paid before July 9, the entry will be pulled from the Parade. All requests for payment exceptions must be made in writing to the HBA before the entry deadline.*

METHOD OF PAYMENT:

_____ Check (made payable to Home Builders Association Raleigh-Wake) _____ Master Card/VISA

MC/VISA #: _____

Exp Date: _____ CVV/CVC Code: _____

Billing Street Address: _____ Zip Code: _____

Please note: All credit card payments to the HBA incur a 3% credit card processing fee.



**AUTHORIZATION TO USE COPYRIGHT
MATERIALS IN PARADE PUBLICATIONS**

(Parade Book, Web Site on the Internet, Tabloid, etc.)

Dear Parade of Homes Builder,

As you know the Home Builders Association of Raleigh-Wake County publishes a **Parade of Homes Book** which is distributed to the public during the Parade of Homes. We were advised by legal counsel to avoid potential problems of infringement by obtaining specific authorization from the plan designer to use any copyrighted materials in all of the Parade of Homes publications.

Enclosed is an authorization form that must be signed and returned to the HBA. The plan designer and you, the Builder, must sign this authorization form. If you (the builder) are the plan designer, sign the form twice – once as the plan designer and again as the builder. If you are not the plan designer, please sign as the Builder, and forward the authorization form to the plan designer and ask the plan designer to sign and return the form to the HBA. This information will be included on your "House Page" in the Parade publications as follows: "House Plan Designer©: *the name you supply.*"

The attached form can be scanned and emailed to jparks@hbawake.com or faxed to Jaclyn @ 919-233-2036. If the form is not returned, your front elevation and floor plan cannot be included in the Parade of Homes publications.

Deadline for returning the Copyright Form: THURSDAY, JULY 11, 2019

If you have questions, contact Jaclyn (919-232-5884 or e-mail jparks@hbawake.com)

Sincerely,

Richard Gephart, Chair
2019 Parade of Homes Committee



Builder _____ Entry # _____

House Name _____

AUTHORIZATION TO USE COPYRIGHT MATERIALS

I hereby authorize and license the Home Builders Association of Raleigh-Wake County, hereinafter called "HBA," to reproduce and publish the plans identified below in its **2019 Parade of Homes Publications**. This license includes the right to prepare renderings based on the plans suitable for publication. This license applies to the home plan known as

PLAN NAME AND NUMBER _____

Copyright Owner Sign here. (**If builder is copyright owner, sign here and below.*)

By signing this authorization, the undersigned represents that (s)he has the authority to authorize the publication of the copyrighted materials.

NAME OF COPYRIGHT OWNER: _____

BY (NAME OF PERSON SIGNING): _____

Builder Sign here.

I hereby represent and warrant that I have obtained permission of the copyright owner to build the home being featured in the 2019 Parade of Homes and that such home does not infringe the copyrights of any third parties. I agree to indemnify and hold harmless the HBA from any claims against it arising from the publication of plans and renderings in the 2019 Parade of Homes Publications, including without limitation any claims for copyright infringement and trademark infringement.

NAME OF BUILDER'S COMPANY: _____

BY (NAME OF PERSON SIGNING): _____

Return this form to the HBA no later than THURSDAY, JULY 11, 2019

Note to Copyright Owner & Builder: If this form is not in the hands of the HBA on or before the deadline, the elevation and floor plan can not be included in the Parade of Homes publications.

Send to jparks@hbawake.com or FAX: 919-233-2036

Phone: 919-232-5884





Certified Price & Signage Responsibility Forms

Note there are two versions of this form. Both versions ask for the lot price to be listed separately. The lot price will be used by the judges only, and will not be listed in the book.

If your home is a model home, then complete Certified Price **Form A, For MODEL HOMES**, which breaks out the cost of your upgrades.

If your home is not a model home, then complete Certified Price **Form B**. Your upgrade costs should be included in your "base price" and not listed separately.

(Note: ***do not complete both forms for one entry.***)

Please check your addition and make sure your figures add up!

- All Certified Price forms must be returned no later than Thursday, July 11, 2019.
- Any updates to the certified price form to be included in the PRINTED book must be made by 5:00pm, Friday, August 9, 2019.
- We will accept additional updates to certified price forms until 5:00pm Friday, September 6, 2019. After that time, prices cannot be changed.

For MODEL HOMES ONLY



Entry # _____ Map # _____
Date: _____

CERTIFIED PRICE & SIGNAGE RESPONSIBILITY FORM A

In accordance with the **Rules and Regulations** of the 2019 Parade of Homes Commitment Form, I submit the following:

On my honor as a builder, the certified price on this parade home truly reflects the normal pricing methods that I use in running a profitable construction business and that the price of the home includes the lot and all amenities that will be included in the final marketed sale price of the home as if that specific home was for sale today. I certify that construction (footings poured) on this home began after July 1, 2017; has not previously been occupied and will not be occupied during the Parade; has never been in any previous Parade of Homes; and will be open for the entire Parade of Homes promotion during ALL official Parade days and hours. I further understand that in order for my home to be judged, the floors and carpeting must be installed.

I understand that if the home is sold and buyer upgrades are installed prior to judging, but after the price was certified, the cost of the upgrades **must be added** to the certified price. Notification of the price increase for upgrades must be conveyed to the HBA office immediately with an updated signed form.

I further understand that during the Parade of Homes all pricing literature about the home should be the same as listed in the Parade publications; and that the price of the house in the **Parade of Homes publications and on the Parade Web Site** on the Internet, and on MLS will be taken from the Price Certification Form due to the HBA office on **Thursday, July 11, 2019.**

Please PRINT CLEARLY. Initial where required. Fill in all blanks.

____ By initialing here, I herewith certify that during the Parade, all pricing literature – including the MLS listing – will be the same as listed in the Parade publications. I understand that the Parade ends on Sunday, October 13, 2019 at 5:00pm.

____ By initialing here, I herewith certify that I am aware of the current signage situation in various municipalities in Wake County and know that placement of directional signs is at my own risk. I will help the HBA by removing any Parade directional signs that I see after the Parade ends on Sunday, October 13, 2019 at 5:00pm.

House Name _____ Company Name _____

Builder's Signature _____ Cell Phone # _____

\$ _____ Base price of home (excluding lot price)
+ _____ Lot price + any premiums/true-ups (for judging only)
+ _____ Price of ALL Upgrades/Options

CERTIFIED PRICE — TOTAL\$ _____ As shown (base price plus lot price plus upgrades/options)

Please make sure lot price and upgrades/ options are filled in and your total Certified Price is correct.

FAX 919-233-2036 or Email to jparks@hbawake.com.

Phone: 919-232-5884

THIS FORM MUST BE RETURNED BY: Thursday, July 11, 2019

**★ If this certified price changes, Email new certified price form to jparks@hbawake.com IMMEDIATELY.
★ We will accept certified price changes until 5:00pm, Friday, Sept 6. No changes after that time.**

**USE THIS FORM FOR ALL ENTRIES THAT ARE NOT
MODEL HOMES.**



Entry # _____ Map # _____
Date: _____

CERTIFIED PRICE & SIGNAGE RESPONSIBILITY FORM B

In accordance with the **Rules and Regulations** of the 2019 Parade of Homes Commitment Form, I submit the following:

On my honor as a builder, the certified price on this parade home truly reflects the normal pricing methods that I use in running a profitable construction business and that the price of the home includes the lot and all amenities that will be included in the final marketed sale price of the home. I certify that construction (footings poured) on this home began after July 1, 2017; has not previously been occupied and will not be occupied during the Parade; has never been in any previous Parade of Homes; and will be open for the entire Parade of Homes promotion during ALL official Parade days and hours. I further understand that in order for my home to be judged, the floors and carpeting must be installed.

I understand that if the home is sold and buyer upgrades are installed prior to judging, but after the price was certified, the cost of the upgrades **must be added** to the certified price. Notification of the price increase for upgrades must be conveyed to the HBA office immediately with an updated signed form.

I further understand that during the Parade of Homes all pricing literature about the home should be the same as listed in the Parade publications; and that the price of the house in the **Parade of Homes publications and on the Parade Web Site** on the Internet, and on MLS will be taken from the Price Certification Form due to the HBA office on **Thursday, July 11, 2019.**

Please PRINT CLEARLY. Initial where required. Fill in all blanks.

____ By initialing here, I herewith certify that during the Parade, all pricing literature – including the MLS listing – will be the same as listed in the Parade publications. I understand that the Parade ends Sunday, October 13, 2019 at 5:00pm.

____ By initialing here, I herewith certify that I am aware of the current signage situation in various municipalities in Wake County and know that placement of directional signs is at my own risk. I will help the HBA by removing any Parade directional signs that I see after the Parade ends on Sunday, October 13, 2019 at 5:00pm.

House Name _____ Company Name _____

Builder's Signature _____ Builders Cell Phone _____

\$ _____ Base price of home (excluding lot price)

+ \$ _____ Lot price + any premiums/true-ups (for judging only)

CERTIFIED PRICE — TOTAL = \$ _____ Base price of home (as shown) including lot price

FAX 919-233-2036 or Email to jparks@hbawake.com.

Phone: 919-232-5884

THIS FORM MUST BE RETURNED BY: Thursday, July 11, 2019

★ **If this certified price changes, Email new certified price form to jparks@hbawake.com IMMEDIATELY.**

★ **We will accept certified price changes until 5:00pm, Friday, Sept 6. No changes after that time.**